

Ordinance No. 97-21

**AN ORDINANCE APPROVING ENGAGEMENT OF  
SIKICH GARDNER & CO. FOR AUDITING SERVICES**

*BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE  
VILLAGE OF CHATHAM, SANGAMON COUNTY, ILLINOIS, AS FOLLOWS:*

**SECTION 1:** That proposal made by Sikich, Gardner & Co. to perform auditing services for the Village of Chatham at a not-to-exceed price of \$11,000, attached hereto as Exhibit A, is hereby approved.

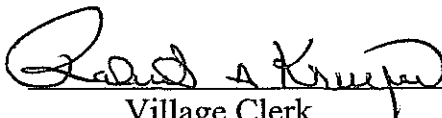
**SECTION 2:** The Village President is hereby authorized to engage Sikich Garder & Co. in accordance with the attached proposal and the proper officers of the Village shall carry out the terms of the engagement.

**SECTION 3:** This Ordinance is effective immediately.

PASSED this 24<sup>th</sup> day of June, 1997.

  
\_\_\_\_\_  
VILLAGE PRESIDENT

ATTEST:

  
\_\_\_\_\_  
Village Clerk

AYES: 5  
NAYS: 0  
Absent: Gray

PASSED: 6-24-97

APPROVED: 6-24-97

ABSENT: Gray



**Sikich Gardner & Co, LLP**  
 CONSULTANTS AND ACCOUNTANTS

Member  
 American Institute of  
 Certified Public Accountants

Illinois CPA Society

June 13, 1997

Ms. Sherry K. Dierking, Finance Officer/Treasurer  
 Village of Chatham  
 117 E. Mulberry  
 Chatham, Illinois 62629

The fee for all professional services and deliverables specified in the this *Proposal For Audit Services*, including all direct and indirect costs, will not exceed \$11,000 for the fiscal year ending April 30, 1997.

The overall budget for this engagement is presented below. This budget assumes first year start up costs will be absorbed by Sikich Gardner & Co, LLP. The detail of budgeted hours by staff level and their corresponding 1997 billing rates are as follows:

	<u>Budgeted Hours</u>	<u>Billing Rate</u>
Engagement Partner	25	\$ 113
Resource Partner	5	\$ 140
Manager	5	\$ 88
Supervisor	60	\$ 63
Staff	<u>85</u>	\$ 41-46
	<u>180</u>	

The Firm's philosophy on additional fees and/or billings is based on an understanding between the Firm and the client of the scope of the work to be performed. We have bid a "not to exceed fee" for the audit, the scope and timing of which was specified by the Village in the Request for Proposal for Audit Services. The billings for the audit would not exceed this fee unless the Village specifically requests that the scope of the engagement be expanded (e.g., to provide additional accounting or auditing services) and the Village and the Firm reach a mutual agreement, in writing, as to the expanded scope of the engagement and the fee, if any, for the expanded scope. This is based on our initial understanding that the Village is not required to have a Single Audit under the guidelines of the Office of Management and Budget (OMB) Circular A-133 (as revised subsequent to passage of the Single Audit Act Amendments of 1996). Should a Single Audit under the guidelines of OMB Circular A-133 be required, we will revise our proposal, as necessary, and discuss any changes with the Public Properties and Services Committee before completing the engagement.

SIKICH GARDNER & CO, LLP

Handwritten signature of Gary D. Neubauer in cursive script, reading "Sikich Gardner & Co, LLP".

By Gary D. Neubauer, CPA  
Partner

**ORDINANCE CERTIFICATE**

STATE OF ILLINOIS            )  
  ) SS.  
COUNTY OF SANGAMON        )

I, the undersigned, do hereby certify that I am the duly qualified and acting Village Clerk of the Village of Chatham, Sangamon County, Illinois.

I do further certify that the ordinance attached hereto is a full, true, and exact copy of Ordinance No. 97-21, adopted by the President and Board of Trustees of said Village on the 21th day of June, 1997, said Ordinance being entitled:

**AN ORDINANCE APPROVING ENGAGEMENT OF  
SIKICH GARDNER & CO. FOR AUDITING SERVICES**

I do further certify that prior to the making of this certificate, the said Ordinance was spread at length upon the permanent records of said Village, where it now appears and remains.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of said Village this 24 day of June, 1997.



  
\_\_\_\_\_  
Village Clerk