

VILLAGE OF CHATHAM, ILLINOIS

ORDINANCE NO. 22- 02

**AN ORDINANCE TRANSFERRING APPROPRIATION AUTHORITY
BETWEEN LINE ITEMS FOR THE FISCAL YEAR COMMENCING THE 1ST
DAY OF MAY, A.D., 2021, AND ENDING ON THE 30TH DAY OF APRIL, A.D.,
2022.**

**ADOPTED BY THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF CHATHAM, ILLINOIS
THIS 25th DAY OF JANUARY, 2022**

Published in pamphlet form by authority of the President and Board of Trustees of the
Village of Chatham, Sangamon County, Illinois, this 25th day of January 2022

Ordinance No. 22- 2

**AN ORDINANCE TRANSFERRING APPROPRIATION AUTHORITY
BETWEEN LINE ITEMS FOR THE FISCAL
YEAR COMMENCING THE 1ST DAY OF MAY, A.D., 2021, AND
ENDING ON THE 30TH DAY OF APRIL, A.D., 2022.**

WHEREAS, ON July 27, 2021, the President and Board of Trustees of the Village of Chatham adopted Ordinance 21-23, the Annual Appropriation Ordinance, for the fiscal year beginning May 1, 2021 and ending April 30, 2022

WHEREAS, pursuant to Section 8-2-7 of the Municipal Code, at any time after the first half of each fiscal year, the corporate authorities may, by a two-thirds vote of all their members, make transfers within any department

or other separate agency of the municipal government, sums of money appropriated from one corporate object or purpose to another corporate purpose;

WHEREAS, the corporate authorities wish to make transfers within the line items contained in that Appropriation Ordinance

*BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF
CHATHAM SANGAMON COUNTY, ILLINOIS, AS FOLLOWS:*

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, as may be needed and the same is hereby appropriated for the corporate purposes of the Village of Chatham, Illinois, to defray necessary expenses and liabilities of said Village of Chatham, as hereinafter specified for the fiscal year beginning the 1st day May, A.D., 2021 and ending on the 30th day of April, 2022.

SECTION 2: The amount appropriated for each object and purpose is as follows:

	<u>CURRENT APPROPRIATION</u>	<u>ADDITIONS OR REDUCTIONS</u>	<u>AMENDED APPROPRIATION</u>
I. GENERAL FUND			
1. Administration			
Employee salaries and overtime	\$296,000	\$0	\$296,000
Village Officials	53,000	0	53,000
Other payroll expenses	103,130	0	103,130
Travel and training	9,270	-5,800	3,470
Legal fees	131,840	0	131,840
Professional services	161,101	0	161,101
Audit and accounting fees	3,710	0	3,710
Building and grounds maintenance	19,647	0	19,647
Vehicle and equipment maintenance	2,327	0	2,327
Emergency services	3,643	3,500	7,143
Office expenses	37,216	0	37,216
IT	54,203	0	54,203
Code enforcement	67,310	0	67,310
General insurance	30,250	2,300	32,550
Refunds	4,120	0	4,120
Grant expense	56,000	0	56,000
Transfers	<u>1,046,300</u>	<u>0</u>	<u>1,046,300</u>
ADMINISTRATION TOTAL	<u>\$2,079,067</u>	<u>\$0</u>	<u>\$2,079,067</u>

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I. GENERAL FUND - CONTINUED	CURRENT <u>APPROPRIATION</u>	ADDITIONS OR REDUCTIONS	AMENDED <u>APPROPRIATION</u>
2. Cemetery			
Employee salaries and overtime	\$20,000	\$0	\$20,000
Other payroll expense	7,060	0	7,060
Building and grounds maintenance	<u>18,998</u>	<u>0</u>	<u>18,998</u>
	<u>\$46,058</u>	<u>\$0</u>	<u>\$46,058</u>
3. Parks & Recreation			
Employee salaries and overtime	\$278,800	\$0	\$278,800
Other payroll expense	88,190	0	88,190
Travel	515	0	515
Professional services	30,900	0	30,900
Building and grounds maintenance	55,897	-1,000	54,897
Clean-up & Beautification	0	500	500
4th of July	7,622	500	8,122
Vehicle and equipment maintenance	34,420	0	34,420
Office expense	4,150	0	4,150
Equipment expense	9,782	0	9,782
Uniform and supplies	<u>5,550</u>	<u>0</u>	<u>5,550</u>
PARKS & RECREATION TOTAL	<u>\$515,826</u>	<u>0</u>	<u>\$515,826</u>
4. Streets Department			
Employee salaries and overtime	\$331,700	-\$1,600	\$330,100
Other payroll expense	163,350	0	163,350
Travel and training	1,000	0	1,000
Building and grounds maintenance	13,420	0	13,420
Vehicle and equipment maintenance	116,314	0	116,314
Office expense	2,591	0	2,591
IT	1,500	0	1,500
General insurance	22,161	1,600	23,761
Equipment purchase	12,881	0	12,881
Uniforms & supplies	14,404	0	14,404
Debt Service	71,855	0	71,855
Transfer to Capital Projects Fund	<u>364,500</u>	<u>0</u>	<u>364,500</u>
TOTAL STREET DEPARTMENT	<u>\$1,115,676</u>	<u>\$0</u>	<u>\$1,115,676</u>
5. Public Safety			
Employee salaries and overtime	\$1,923,700	-\$18,000	1,905,700
Other payroll expense	600,700	0	600,700
Travel and training	14,421	10,000	24,421
Police pension contribution	710,329	0	710,329
Professional services	5,403	0	5,403
Building and grounds maintenance	11,843	0	11,843
Vehicle and equipment maintenance	56,882	0	56,882
Police restricted account expense	41,371	0	41,371
Office expense	59,138	0	59,138
IT	13,805	4,000	17,805
General insurance	42,200	4,000	46,200
Equipment purchase	32,426	0	32,426
Uniforms & supplies	<u>42,591</u>	<u>0</u>	<u>42,591</u>
PUBLIC SAFETY TOTAL	<u>\$3,554,809</u>	<u>\$0</u>	<u>\$3,554,809</u>
GENERAL FUND TOTAL	<u>\$7,311,436</u>	<u>\$0</u>	<u>\$7,311,436</u>

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	CURRENT APPROPRIATION	ADDITIONS OR REDUCTIONS	AMENDED APPROPRIATION
II ELECTRIC FUND			
Employee salaries	\$1,325,125	-\$14,100	\$1,311,025
Other payroll expense	480,200	0	480,200
Travel & training	11,330	0	11,330
Professional Services	30,000	0	30,000
Audit & accounting	13,596	0	13,596
Building & grounds maintenance	224,959	-20,000	204,959
Vehicle & equipment maintenance	59,741	20,000	79,741
Office expense	113,771	8,000	121,771
IT	53,498	0	53,498
General insurance	88,700	6,100	94,800
Equipment purchase	151,833	0	151,833
Uniforms & supplies	50,768	40,000	90,768
Street Maintenance	2,060	0	2,060
New construction	475,122	0	475,122
Meters & Transformers	174,579	-40,000	134,579
Electric purchase	7,160,989	0	7,160,989
Utility tax	260,000	0	260,000
Debt service	321,800	0	321,800
Refunds & rebates	515	0	515
General Fund administrative fee	326,759	0	326,759
Bad debt expense	<u>56,000</u>	<u>0</u>	<u>56,000</u>
TOTAL FOR ELECTRIC FUND	<u>\$11,381,345</u>	<u>\$0</u>	<u>\$11,381,345</u>
III WATER AND SEWER FUND			
Employee salaries and overtime	\$896,500	-\$7,500	\$889,000
Other payroll expenses	348,289	0	348,289
Travel and training	3,142	0	3,142
Professional services	48,680	25,500	74,180
Audit and accounting fees	13,596	0	13,596
Building and grounds maintenance	110,646	-7,000	103,646
Vehicle and equipment maintenance	42,436	7,000	49,436
Office expenses	89,475	5,000	94,475
IT	52,016	0	52,016
General insurance	37,900	2,500	40,400
Equipment purchase	150,058	4,000	154,058
Uniforms and supplies	22,557	0	22,557
Street maintenance	14,420	0	14,420
Construction - water	155,000	-29,500	125,500
Meters	75,000	0	75,000
Electricity for pump house	44,290	0	44,290
Water purchases	3,720,000	0	3,720,000
Sanitary sewer expense	1,578,000	0	1,578,000
Debt service	272,200	0	272,200
Refunds	2,781	0	2,781
Interfund loan payment to Electric Fund	89,707	0	89,707
General Fund administrative fee	308,755	0	308,755
Bad debt expense	<u>31,375</u>	<u>0</u>	<u>31,375</u>
TOTAL FOR WATER AND SEWER FUND	<u>\$8,106,823</u>	<u>\$0</u>	<u>\$8,106,823</u>

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	<u>CURRENT</u> <u>APPROPRIATION</u>	<u>ADDITIONS</u> <u>OR</u> <u>REDUCTIONS</u>	<u>AMENDED</u> <u>APPROPRIATION</u>
IV. POLICE PENSION FUND			
Police Pension Fund Expense	\$1,053,030	\$0	\$1,053,030
Training	7,000	-1500	5,500
Legal fees	7,200	0	7,200
Professional Services	2,600	0	2,600
Office expense	<u>23,500</u>	<u>1,500</u>	<u>25,000</u>
TOTAL FOR POLICE PENSION FUND	<u>\$1,093,330</u>	<u>\$0</u>	<u>\$1,093,330</u>
V. VETERAN'S MEMORIAL FUND			
Building and grounds maintenance	<u>\$1,200</u>	<u>\$0</u>	<u>\$1,200</u>
TOTAL FOR VETERAN'S MEMORIAL FUND	<u>\$1,200</u>	<u>\$0</u>	<u>\$1,200</u>
VI. MOTOR FUEL TAX FUND			
For construction, reconstruction and maintenance for a system of arterial streets and thoroughfares (other than state highways) in the Village as designated by the President and Board of Trustees and approved by the Department of Transportation and for the payment of municipal indebtedness which has been incurred in the construction, reconstruction, maintenance, opening, widening or improving of such arterial streets and thoroughfares including Rebuild Illinois Fund Project			
	<u>\$780,721</u>	<u>\$0</u>	<u>\$780,721</u>
VII. CAPITAL PROJECTS FUND			
Construction - Administration	\$500,000	\$0	\$500,000
Equipments Purchases - Parks	39,000	23,100	62,100
Construction - Parks	385,000	-23,100	361,900
Equipments Purchases - Streets	216,000	0	216,000
Construction - Streets	406,109	0	406,109
Equipments Purchases - Police	<u>243,500</u>	<u>0</u>	<u>243,500</u>
TOTAL FOR CAPITAL PROJECTS FUND	<u>\$1,789,609</u>	<u>\$0</u>	<u>\$406,109</u>
VIII. YARD WASTE RECYCLING AND REFUSE FUND			
Employee salaries	\$49,040	\$0	\$49,040
Other payroll expense	19,050	0	19,050
Clean-up & Beautification	29,500	0	29,500
Yard Waste Supplies & Contract Services	206,114	0	206,114
Vehicle & equipment maintenance	2,000	0	2,000
Equipment purchase	37,650	0	37,650
Bad debt expense	<u>1,000</u>	<u>0</u>	<u>1,000</u>
TOTAL FOR YARD WASTE, RECYCLING AND REFUSE FUND	<u>\$344,354</u>	<u>\$0</u>	<u>\$344,354</u>
IX. POLICE & PUBLIC WORKS UTILITY TAX FUND			
Equipment expense - Streets	\$13,580	\$0	\$13,580
Equipment expense - Police	<u>14,418</u>	<u>0</u>	<u>14,418</u>
TOTAL FOR POLICE & PUBLIC WORKS UTILITY TAX FUND	<u>\$27,998</u>	<u>\$0</u>	<u>\$27,998</u>

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X. CEMETERY PERPETUAL CARE FUND

Buildings & Grounds Maintenance	\$78,489	\$0	\$78,489
Refunds	<u>5,150</u>	<u>0</u>	<u>5,150</u>
TOTAL FOR CEMETERY PERPETUAL CARE FUND	<u>\$83,639</u>	<u>\$0</u>	<u>\$83,639</u>

SECTION 3: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

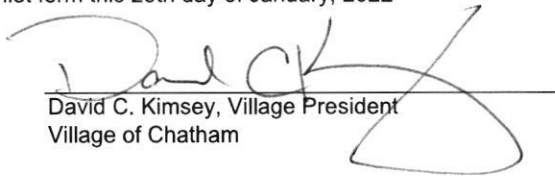
SECTION 4: That this ordinance shall be in full force and effect after its adoption, as provided by law.

ADOPTED this 25th day of January 2022 pursuant to a roll call vote as follows

	YES	NO	ABSENT	PRESENT
KRISTEN CHIARO	X			
ANDREW DETMERS	X			
MEREDITH FERGUSON	X			
JOHN FLETCHER	X			
BRETT GERGER	X			
MATT MAU	X			
DAVE KIMSEY				
TOTAL	6	0	0	1

Passed the 25th day of January, 2022

Published in pamphlet form this 25th day of January, 2022


 David C. Kimsey, Village President
 Village of Chatham

ATTEST,

 Dan Holden, Village Clerk
 Village of Chatham

STATE OF ILLINOIS)

)SS

COUNTY OF SANGAMON)

I, the undersigned, do hereby certify that I am the duly qualified and acting Village Clerk of the Village of Chatham, Sangamon County, Illinois.

I do hereby certify that the ordinance attached hereto is a full, true, and exact copy of Ordinance No. 22-2 adopted by the President and the Board of Trustees of said Village on the 25th day of January 2022 said Ordinance being entitled:

**AN ORDINANCE TRANSFERRING APPROPRIATION AUTHORITY
BETWEEN LINE ITEMS FOR THE FISCAL YEAR COMMENCING THE 1ST
DAY OF MAY, A.D., 2021, AND ENDING ON THE 30TH DAY OF APRIL, A.D.,
2022.**

I do further certify that prior to making of this certificate, the said Ordinance was spread at length upon the permanent records of said Village, where it now appears and remains.

ON WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of said Village this 25th day of January, 2022.

Village of Chatham
Proposed Appropriation Amendment
January 25, 2022

Budget Account Line Item	Account Description	Budget	Change	Proposed Revision	Expenditures as of 1/25/2022	Estimated Expenditures at Fiscal Year End	Estimated % Available at Fiscal Year End	Notes
GENERAL FUND								
Administration Department								
100-101-432	Emergency Services - Adm	3,643.00	3,500.00	7,143.00	3,297.08	6,617.08	7.36%	Emergency Services expense is projected to exceed budget due to all the improvements in the Village's emergency plan.
100-101-440	General Insurance - Adm	30,250.00	2,300.00	32,550.00	29,173.73	32,273.73	0.85%	General Insurance expense is projected to exceed budget due to increased insurance premiums on contract renewal mid-year.
100-101-413	Travel & Training - Adm	9,270.00	-5,800.00	3,470.00	779.32	2,779.32	19.90%	Travel & training expense is currently projected to come in under budget and would allow for a transfer to other items to balance the General Fund Administration Department Budget. However this could change if the amount of training in the last 3 months of the fiscal year increases.
General Fund Administration Department Total of Line Items Changed		43,163.00	0.00	43,163.00	33,250.13	41,670.13		Administration Budget is balanced by transfers between department line items.
Parks Department								
100-301-425	Clean-up & Beautification - Parks	0.00	500.00	500.00	500.00	500.00	0.00%	A beautification expense of \$500 was expended in October 2021. To properly classify this expense, the budget amount was increased to cover the expense.
100-301-426	Light Up the Park - Parks	7,622.00	500.00	8,122.00	8,100.00	8,100.00	0.27%	An increase in firework costs requires an increase in this budget line item.
100-301-420	Buildings & Grounds Maintenance - Parks	55,897.00	-1,000.00	54,897.00	30,935.59	52,403.39	4.54%	Plant Maintenance Expense is currently projected to come in under budget and would allow for a transfer to other items to balance the Parks and Recreation Fund Budget. However this could change if the amount of plant maintenance in the last 3 months of the fiscal year increases.
General Fund Parks and Recreation Department Total of Line Items Changed		63,519.00	0.00	63,519.00	39,535.59	61,003.39		Parks and Recreation Budget is balanced by transfers between department line items.
Streets Department								
100-401-440	General Insurance - Streets	22,161.00	1,600.00	23,761.00	21,315.05	23,663.75	0.41%	General Insurance expense is projected to exceed budget due to increased insurance premiums on contract renewal mid-year.
100-401-410	Salaries - Streets	331,700.00	-1,600.00	330,100.00	173,467.39	219,116.70	33.62%	Salaries are currently projected to come in under budget and would allow for a transfer to other items to balance the General Fund Administration Department Budget. However this could change if the amount of salaries in the last 3 months of the fiscal year increases.
General Fund Streets Department Total of Line Items Changed		353,861.00	0.00	353,861.00	194,782.44	242,780.45		Streets Budget is balanced by transfers between department line items.
Police Department								
100-501-413	Travel & Training - Police	14,421.00	10,000.00	24,421.00	18,507.12	24,377.12	0.18%	Travel & Training expense is expected to exceed budget due to an increase in the number of trainees for FY 2022.
100-501-436	IT - Police	13,805.00	4,000.00	17,805.00	16,976.47	17,476.47	1.85%	IT expense is projected to exceed the budget due to increased IT needs in FY 2022.
100-501-440	General Insurance - Police	42,200.00	4,000.00	46,200.00	41,165.93	45,863.33	0.73%	General Insurance expense is projected to exceed budget due to increased insurance premiums on contract renewal mid-year.
100-501-410	Salaries - Police	1,923,700.00	-18,000.00	1,905,700.00	1,203,997.97	1,520,839.54	20.20%	Salaries are currently projected to come in under budget and would allow for a transfer to other items to balance the Police Budget. However this could change if the amount of salaries in the last 3 months of the fiscal year increases.
General Fund Police Department Total of Line Items Changed		1,994,126.00	0.00	1,994,126.00	1,280,647.49	1,608,556.46		Police Budget is balanced by transfers between department line items.
Capital Projects Fund								
110-301-445	Equipment Purchases - Parks	39,000.00	23,100.00	62,100.00	0.00	49,000.00	21.10%	An increase in Equipment purchase expense for parks in the Capital Projects Fund is needed to buy a vehicle for the parks department. The original amount allotted was not enough to purchase a used vehicle.
110-301-460	Construction - Parks	385,000.00	-23,100.00	361,900.00	11,900.10	361,900.00	0.00%	Construction expense for parks in the Capital Projects Fund saved money on the park floor and parking lot repair allowing for a reallocation of the excess funds to Equipment purchase expense for parks in the Capital Projects Fund.
Capital Projects Fund Total of Line Items Changed		424,000.00	0.00	424,000.00	11,900.10	410,900.00		Capital Projects Fund Budget is balanced by transfers between department line items.
Police Pension Fund								
300-501-435	Office Expense - Police Pension	23,500.00	1,500.00	25,000.00	18,170.89	24,170.89	3.32%	Office expense is expected to exceed budget due to an increase in investment fees for FY 2022. The investment fees are based on the amount assets held in the fund which keeps growing larger.

300-501-413	Training Expense - Police Pension	7,000.00	-1,500.00	5,500.00	125.00	125.00	97.73%	Travel & training expense is currently projected to come in under budget and would allow for a transfer to other items to balance the Police Pension fund Budget. However this could change if the amount of training in the last 3 months of the fiscal year increases.
Police Pension Fund Total of Line Items Changed		30,500.00	0.00	30,500.00	18,295.89	24,295.89		Police Pension Fund Budget is balanced by transfers between department line items.
ELECTRIC FUND								
600-601-430	Vehicle & Equipment Maintenance - Electric	59,741.00	20,000.00	79,741.00	31,354.95	47,032.43	41.02%	Vehicle & equipment maintenance expense is expected to exceed the budget due to higher than expected outside maintenance costs and the increase in the price of gas.
600-601-435	Office Expense - Electric	113,771.00	8,000.00	121,771.00	72,703.35	109,055.03	10.44%	Office expense is projected to exceed budget due to an increase in credit card processing charges.
600-601-440	General Insurance - Electric	88,700.00	6,100.00	94,800.00	85,260.20	94,655.00	0.15%	General Insurance expense is projected to exceed budget due to increased insurance premiums on contract renewal mid-year.
600-601-450	Uniform & Supplies - Electric	50,768.00	40,000.00	90,768.00	32,119.97	72,826.63	19.77%	Uniform & supplies expense is expected to increase due to a higher need for the purchase of operating supplies. A reallocation from meters and transformers expense was able to be made for this purpose.
600-601-410	Salaries - Electric	1,325,125.00	-14,100.00	1,311,025.00	798,950.35	1,009,200.44	23.02%	Salaries are currently projected to come in under budget and would allow for a transfer to other items to balance the Electric Fund Budget. However this could change if the amount of salaries in the last 4 months of the fiscal year increases.
600-601-420	Buildings & Grounds Maintenance - Electric	224,959.00	-20,000.00	204,959.00	97,126.60	129,502.13	36.82%	Buildings & Grounds maintenance expense is currently projected to come in under budget and would allow for a transfer to other items to balance the Electric Fund Budget. However this could change if the amount of training in the last 3 months of the fiscal year increases.
600-601-475	Meter and Transformer Expense - Electric	174,579.00	-40,000.00	134,579.00	21,622.44	58,829.92	56.29%	Meters and Transformers expense is currently projected to come in under budget and would allow for a reallocation to other items for the Electric Fund Budget. However this could change if the amount of training in the last 3 months of the fiscal year increases.
Electric Fund Department Total of Line Items Changed		2,037,643.00	0.00	2,037,643.00	1,139,137.86	1,521,101.57		Electric Budget is balanced by transfers between department line items.
WATER AND SEWER FUND								
700-701-416	Professional Services - Water & Sewer	48,680.00	25,500.00	74,180.00	15,450.20	46,100.27	37.85%	An increase in the consultant fees expense budget is needed for a mandatory water survey to be completed by the end of FY 2022.
700-701-430	Vehicle & Equipment Maintenance - Water & Sewer	42,436.00	7,000.00	49,436.00	31,878.56	42,504.75	14.02%	Vehicle & equipment maintenance expense is expected to exceed the budget due to higher than expected outside maintenance costs and the increase in the price of gas.
700-701-435	Office Expense - Water & Sewer	89,475.00	5,000.00	94,475.00	58,333.05	87,499.58	7.38%	Office expense is projected to exceed budget due to an increase in credit card processing charges.
700-701-440	General Insurance Expense - Water & Sewer	37,900.00	2,500.00	40,400.00	36,235.59	40,228.38	0.42%	General Insurance expense is projected to exceed budget due to increased insurance premiums on contract renewal mid-year.
700-701-445	Equipment Purchase - Water & Sewer	150,058.00	4,000.00	154,058.00	143,975.58	148,975.58	3.30%	An increase in Equipment purchase budget is needed due to the need to purchase a water testing machine.
700-701-410	Salaries -Water & Sewer	896,500.00	-7,500.00	889,000.00	571,141.46	721,441.84	18.85%	Salaries are currently projected to come in under budget and would allow for a transfer to other items to balance the Water and Sewer Fund Budget. However this could change if the amount of salaries in the last 4 months of the fiscal year increases.
700-701-420	Buildings & Grounds Maintenance - Water & Sewer	110,646.00	-7,000.00	103,646.00	66,653.99	88,871.99	14.25%	Plant Maintenance Expense is currently projected to come in under budget and would allow for a reallocation to other items in the Water and Sewer Fund Budget. However this could change if the amount of plant maintenance in the last 3 months of the fiscal year increases.
700-701-460	Construction Expense - Water & Sewer	155,000.00	-29,500.00	125,500.00	68,755.32	91,673.76	26.95%	Materials Expense is currently projected to come in under budget and would allow for a transfer to other items to balance the Water and Sewer Fund Budget. However this could change if the amount of materials in the last 3 months of the fiscal year increases.
Water and Sewer Fund Total of Line Items Changed		1,530,695.00	0.00	1,530,695.00	992,423.75	1,267,296.14		Water & Sewer Budget is balanced by transfers between department line items.