

**Village of Chatham IL 117**

**East Mulberry**

**Chatham IL 62629**

**INVITATION TO BID**

**Police Pickup Special Service Vehicle**

May 15<sup>th</sup>, 2024

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## **INVITATION TO BID**

Village of Chatham IL is accepting proposals for the purchase of a Police Pickup. Sealed proposals are due by 4:00 p.m. on Thursday, May, 23<sup>rd</sup>, 2024, at which time they will be publicly opened and read aloud.

Proposals are to be submitted to:

Village of Chatham IL

117 East Mulberry St. Chatham IL 62629

Failure to comply with these proposal documents and submit all required forms may lead to disqualification of your proposal. Bid packets and specifications can be picked up at the Village of Chatham IL Police Dept.

## **INSTRUCTIONS TO BIDDERS**

### **GENERAL**

Village of Chatham IL - 117 East Mulberry St., Chatham IL 62629 is accepting sealed bids properly marked with the following information:

#### **Village of Chatham IL**

#### **2024 Police Pursuit Pickup**

**May 15<sup>th</sup>, 2024**

2. BIDS MUST BE RECEIVED IN OUR Police Dept. OFFICE BY 4:00 p.m. Thursday May 23rd, 2024, at which they will be publicly opened, and the contents announced. Bids will be accepted up until the time of the bid opening.
3. They will be held without right of withdrawal and shall be considered valid for sixty (60) days from the bid opening. The sealed envelope shall be marked in bottom left hand corner identifying contents as "Police Pursuit Utility". Any bid(s) received after the bid opening time shall be returned to the bidder unopened. It is the bidder's responsibility to assure that the bid is delivered on time. The transmittal of the bid proposal is at seller's risk of untimely receipt by the Board. Faxed and/or emailed copies are not acceptable.
4. All interested parties are cordially invited to be present at the public proposal opening to be held at the time the sealed proposals are due. Proposals will be publicly opened and results announced. Awards, however, will not be made until after the staff has made a thorough analysis of all proposals received. Proposals will be officially awarded at a subsequent meeting of the Village Board.
5. All bids shall be made on the forms provided.
6. Bids may be withdrawn by letter, fax or in person prior to the time and date established for the opening of the bid.

7. The Village Board reserves the right to reject any and all bids or any part thereof, to waive nonconformities in the bidding, and to accept the bid deemed most favorable to the Village Board after all bids have been examined and evaluated. Among the items to be considered in awarding bid are price, warranty, service, and specifications. The Village Board decisions are final in all instances and not subject to recourse. All bidders will be notified of the results of the Village of Chatham action, with a summary of bids provided. No corrections can be made after the time of opening.

8. Bids will be available for inspection in the Village Office during regular hours after the award by the Village of Chatham.

9. Detailed warranty information must be included with the Bid Packet. Bidders must be in full compliance with all provisions of the acts of the General Assembly of Illinois relating to employment, including equal employment opportunity requirements and any other affidavits as required by law.

10. The Bidder must deliver the Police Utility ready to operate.

11. The Bidder shall include the cost of Title transfer and license application with the bid.

12. All proposals shall be submitted with each space properly completed. Special attention to bidders is directed to the policy that no claim for relief because of errors or omissions in the bidding will be considered, and bidders will be held strictly to the proposals submitted. Should a bidder find any discrepancies in, or omissions from, any of the documents or be in doubt as to their meaning, the bidder shall advise the Superintendent who will issue the necessary clarifications to all prospective bidders by means of an addendum.

13. Supplier shall agree to comply with the provisions of the latest edition of the Occupational Safety and Health regulations and the standards and regulations issued there under and shall certify that all items furnished under this bid will conform to and comply with said standards and regulations.

14. Supplier shall agree to comply with provisions of the latest edition of the Consumer Product Safety Act of 1972 and certify that items furnished under this bid conform with

applicable standards including all State and Federal requirements for police emergency vehicles.

15. Title to the goods herein described shall not pass until said goods have actually been received by the Village of Chatham or its consignee. Risk of loss prior to such actual receipt by Village or its consignee shall be borne by seller. Nothing herein contained, however, shall be construed to deprive the Village of its interest, or limiting such interest, in goods herein described prior to such actual receipt.

16. The Village of Chatham reserves the right to reject any goods which contain defects in material or workmanship or which fail to meet specifications contained herein or seller's warranties (express or implied.) Rejected goods shall be removed at the expense of the seller, including transportation both ways, promptly after notification of rejection. As to rejected goods, seller shall bear all costs of inspection and all risk of loss. The Village reserves the right to select independently for specific bid items from any vendor bidding.

17. Payment by the Village for goods supplied hereunder shall not constitute acceptance thereof if subsequent inspection discloses defects in material or workmanship or a

failure to meet the specification contained herein. Payment shall not be processed until Village of Chatham has proper title certificate on file.

18. The Village of Chatham's failure to enforce any of the terms, conditions, and specifications of the bid or any breach shall not in any way affect, limit, or waive the Board's right thereafter to enforce and compel strict compliance with every term, condition, and specification hereof. By submitting bid the bidders accepts the terms of this bid document and agrees to be bound by the same.

19. Any interpretation of the proposed documents will be made only by an addendum duly issued by the Village. A copy of such addendum will be faxed to each prospective bidder. Failure on the part of the prospective bidder to receive a written interpretation prior to the time of the opening of bids will not be grounds for withdrawal of his proposal. All requests for clarification must be received by the Village of Chatham not less than

three (3) business days prior to bid opening. Inquiries after that time will may not receive a response in order to preserve a fair process for all bidders.

20. The Village of Chatham is exempt from paying Illinois and Federal Taxes. The State of Illinois Exemption Certificate will be presented at the time of the purchase.

21. Payment Terms: Payment shall not be processed until the Village of Chatham has proper paperwork on file. Village of Chatham process checks once per month. Payment by Village of Chatham supplied hereunder shall not constitute acceptance thereof if subsequent inspection discloses defects in material or workmanship or a failure to meet the specification contained herein. Payments are processed following submittal and approval of the Board of Education at the regular monthly meeting provided they have been received and accepted on time.

22. Bidder must complete and submit bid on bid forms included with this specification. The bidder may photocopy the form. The bidder must include signed copies for all attachments indicating a signature (Non-Collusion Affidavit and Project Qualification Form ). Failure to complete and submit any of these forms shall be cause for bid to be rejected since it would be an incomplete bid.

23. Successful bidder will be required to complete a vendor information form prior to payment being processed.

## **SPECIFICATIONS**

The following minimum specifications are to be met by the Bidder in quoting, the following minimum specifications are to be met by the Bidder in quoting a purchase price

for the bid. The Bidder is expected to equal or exceed the specifications or provide an acceptable equivalent when the item listed cannot be met as specified. Deviations from specification shall be noted in RED ink in the appropriate column of this section.

Police Pursuit Pickup	
Specifications modeled after a 2024 Dodge Durango Pursuit Utility	
	Items Noted Deviation
<b>DELIVERY OF VEHICLE - [1] units - 30 Days from Bid award</b>	
<b>MODEL</b>	
3.6L V6 24V VVT Pentastar Engine	
8 Speed Automatic Transmission	
<b>STANDARD EQUIPMENT</b>	
1 / P Mounted Electronic Shifter	
Upfitter Electronic Module (VSIM)	
Police ABS 4-Wheel Heavy-Duty Disc Brakes Police Tuned Suspension	
Engine Hour Meter Equipment Mounting Bracket Secure Park Package	
Additional Key Fobs	
130 MPH Maximum Speed Calibration	
Auxiliary Switches	
Advanced Multistage Front Air Bags Supplemental Side Curtain All Rows	
ParkView® Rear Back-Up Camera ParkSense® Rear Park-Assist with Stop Automatic-	
4-Wheel Traction Control Enhanced Accident-Response System	
Electronic Stability Control Hill-Start Assist Rain-Brake Support	
24.6-Gallon Fuel Tank	
Remote Keyless-Entry Push-Button Start	
220-Amp Alternator Spot Lamp	
Wiring Prep	
<b>INTERIOR FEATURES</b>	
Uconnect® 4 with 8.4-Inch Steering-Wheel-Mounted Audio Controls	
Air Conditioning with 3-Zone Automatic Temp Control	
Speed Control Tilt / Telescope Steering-Column	
Tire Pressure Monitoring Display	
<b>EXTERIOR FEATURES</b>	
18-Inch X 8.0-Inch Black Steel Wheels Bright Hub Caps 255/60R18 BSW On/Off Road Tires	
Push-Push Fuel Filler Door	
Heated Mirrors with Fold-Away Rear Window Wiper / Washer	
<b>OPTIONAL EQUIPMENT</b>	
Cloth Bucket Seats W/Rear Vinyl \$120 Vinyl 2nd Row Seat	
Customer Preferred Package 2BZ Skid-Plate Group \$295	
Fuel Tank Skid-Plate Shield Transfer Case Skid-	
Tow Group IV \$845	
Class IV Receiver-Hitch Police Floor Console \$840	
Deactivate Rear Doors/Windows \$75	
<b>WARRANTY COVERAGE</b>	
5-year or 60,000-mile Powertrain Limited Warranty.	
3-year or 36,000-mile Basic Limited Warranty.	
Ask Dealer for a copy of the limited warranties or see your owner's manual for details.	

**VILLAGE OF CHATHAM POLICE PURSUIT UTILITY  
 BID AMOUNT FOR [1] UTILITIES DELIVERED 30 DAYS FROM BID AWARD**

PURCHASE PRICE PER VEHICLE	AMOUNT \$
LICENSE, TITLE AND TRANSFER	AMOUNT \$
OTHER FEES, NOT INCLUDED ABOVE	AMOUNT \$
	<b>TOTAL \$</b>

<b>EXPLANATION OF OTHER FEES</b>

<b>TOTAL DELIVERED PRICE X [1] VEHICLES</b>	<b>AMOUNT \$</b>
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## SIGNATURE CONSTITUTES ACCEPTANCE

The signing of these bid forms shall be construed as acceptance of all provisions contained therein.

I, \_\_\_\_\_, a duly authorized representative of  
*(Representative)*

\_\_\_\_\_, have read the terms and conditions under  
*(Company Name)*

which this bid is submitted and take no exception to the same unless otherwise noted. The attached responses are correct to the best of my knowledge and represent

\_\_\_\_\_ 's best offer.  
*(Company Name)*

Being duly authorized to make the binding quotation, I affix my signature:

\_\_\_\_\_  
*(Signature of Authorized Representative)*

\_\_\_\_\_  
*(Title)*

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

Phone Number: \_\_\_\_\_

Bid Preparation if different:

Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

**NON-COLLUSION AFFIDAVIT**

**STATE OF ILLINOIS**

SS:

\_\_\_\_\_ COUNTY

The undersigned vendor or agent, being duly sworn, on oath says that s(he) has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him/her, entered into any combination, collusion or agreement with any person relative to the price to be proposal by anyone at such letting, nor to prevent any person from bidding nor to induce anyone to refrain from bidding, and that this proposal is made without reference to any other proposal and without any agreement, understanding or combination with any other person in reference to such bidding.

S(he) further states that no person or persons, firms, or corporation has, have or will receive directly or indirectly, any rebate, fee, gift, commission or thing of value resulting from such sale.

\_\_\_\_\_  
Name

For \_\_\_\_\_  
Firm or Corporation

Subscribed and sworn to before me on this \_\_\_\_\_ day of \_\_\_\_\_, 202\_\_\_\_\_.

My commission expires:

Signature:

\_\_\_\_\_  
Notary Public

\_\_\_\_\_

\_\_\_\_\_  
Signature

## PROJECT QUALIFICATION FORM

A responsible vendor is defined by meeting the following criteria and is able to submit evidence of such compliance. By signing this required form, the undersigned agrees that said vendor is responsible as defined below.

### **SEXUAL HARRASSMENT**

Each vendor certifies that he has complied with the requirement of 2-105 of the Illinois Human Rights Act (775ILCS5/2-105)-1257) with respect to sexual harassment policies. The terms of that law, as applicable, are hereby incorporated into this contract.

### **DRUG FREE WORKPLACE**

The vendor or contractor, having 25 employees or more, does hereby certify pursuant to Section 3 of the Illinois Drug-Free Workplace Act (30ILCS580/3) that he shall provide a drug-free workplace for all employees engaged in the performance of work under the contract by complying with the requirements of the Illinois Drug-Free Workplace Act and, further certifies that he is not ineligible for award of this contract by reason of debarment for a violation of the Illinois Drug-Free Workplace Act.

### **NON-DISCRIMINATION AFFIRMATION**

Vendors must assure that all persons employed by the vendor, and all applicants for such employment, will not be discriminated against because of their race, religion, nationality, gender, disability, physical characteristics or sexual orientation. Vendor must also comply with all rules and regulations of the Illinois Department of Human Rights, Illinois Human Rights Commission and the Equal Employment Opportunity Commission.

### **CONFLICT OF INTEREST**

By signing below, vendor certifies that they are in accordance with the School Code, and the Public Officer Prohibited Practice Act, 50 ILCS 105/0.01 et seq., no Board of Education member or District employee shall be directly or indirectly involved or own an interest in any contract, work, or business of the District, or in the sale of any article by or to the District.

### **CERTIFICATION OF NOT BARRED FROM BIDDING**

The Vendor hereby certifies that the bidder is not barred from bidding on this contract as a result of a violation of either the proposal-rigging or proposal-rotating provisions of Article 33E of the Criminal Code of 1961, as amended.

Signed: \_\_\_\_\_ Name printed): \_\_\_\_\_

Title: \_\_\_\_\_ Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Date: \_\_\_\_\_

<b>Bid Packet Check sheet</b>	
(not required to be included with bid packet)	
<b>Document Needed</b>	<b>Included</b>
Completed Specifications Sheet	
Completed Bid Quotation for Village of Chatham	
Completed Signature Constitutes Acceptance Sheet	
Completed Non-Collusion Affidavit Sheet	
Completed Project Qualification Form	